CHEMEKETA PARK ANNUAL MEETING
Information and Preparation
June 6, 2021

The Annual Meeting WILL BE HELD Sunday, June 6, 2021 beginning at 1:00 p.m. via Zoom. A Zoom invitation will be posted on the Chemeketa Park website www.chemeketapark.org as well as sent to you via email if you are on the Newsletter mail list. The Board encourages all residents who do not belong to the newsletter mail list to go to http://www.chemeketapark.org/subscribe/ and sign up. This is our main channel of communication for important information. This mail list is confidential and is ONLY used by Chemeketa Park.

Here are the details for the meeting on June 6th:

- 1) **June 6th at 10:00 a.m. - 12:30 p.m.** – Lisa and another Board member will be stationed at the playground to check in all members of the community and to confirm their good standing. Members will then receive their ballots and deliver any proxies for verification. The Board recommends that members wear face masks and use social distancing. The check-in station will be equipped with sanitation materials for members to use if needed. The Board recommends checking in earlier rather than later to avoid crowding. If any member cannot leave their home, please contact the Board at www.chemeketapark.org/contact/ and a Board member will deliver the ballot to your home and pick it up afterwards.

- 2) **June 6th at 1:00 p.m.** – The Annual Meeting will begin and will be hosted via Zoom only. The Zoom invite for the meeting will be posted on the Chemeketa Park website, www.chemeketapark.org , and the Chemeketa Park Newsletter list. It will also be posted on the window of the Clubhouse. If you are not on the Newsletter mail list, please see above for the link.

- 3) **At the conclusion of meeting**, two Board members will be at playground to to receive the ballots. Filled-in ballots may be dropped into a sealed box. There will also be a station with sanitized pens, to fill out ballots if the member has not done so yet. Ballots should be filled out for the list of names you approve for new Board member positions. **THIS STATION WILL BE CLOSED EXACTLY 2 HOURS AFTER THE END OF THE MEETING**, so please get your votes in immediately following the meeting. The Board will communicate the results of ballots and Board members back to the community within 24 hours via the website and on the window of the Clubhouse.

IMPORTANT NOTE: Again, if any member is not able to pick up or drop off their ballot, please notify the Board prior to the meeting to arrange for a pick up/drop off at their home. Website: www.chemeketapark.org/contacts/ or contact Lisa directly at: 408-221-8563 or via email at: gdrtax@gmail.com