

# Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

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Water issues? Call Miles Farmer at (831) 920-6796  
Questions? Call Lisa Ridenour at (408) 792-7762  
Contact the Board – <https://chemeketapark.org/contact>

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## Board of Directors Meeting, November 11, 2021

### I. Call to Order

David

Meeting was called to order at 7:05 p.m. In attendance: David Casper, Vincent Mackewicz, Dana Hartzell, Rob Anderson, Lisa Ridenour, Brad Hartzell, and Jody McCalmont, and a few members of the community; all joined via Zoom.

### II. Review and Adopt Minutes

Board

David made a motion to approve the October minutes without changes. Vincent seconded; motion approved.

### III. Public Comment

A few families in the park shared a proposed upgrade for playground equipment to be secured via fund raising. The group will move forward, determining size and cost. Order needs to be placed before December 31<sup>st</sup>. Working on how to receive donated funds. Keep your ears open. This is a project that all who use the park can benefit from and will hopefully participate in.

If you have not signed up for email updates on important community issues, go to: [www.chemeketapark.org/subscribe/](http://www.chemeketapark.org/subscribe/).

### IV. Financial Report

#### a) Expenditures, budget, past due accounts

Lisa

Major expenses paid during the month of October: \$3,239 to San Jose Water for Montevina water purchases; \$1,779 to Cypress Water for water tests; \$1,237 to Cypress Water for Redwood Tank repair/water lock out valve for Montevina pipeline; and \$650 for park maintenance. There are currently 6 delinquent accounts greater than 90 days past due; total amount due is \$18,190. Of these accounts, 2 have water shut off; 2 are on a payment plan; one will pay in full this month; and one has a past due notice.

#### b) Capital project status

David

Reviewed budget numbers and discussed status for the capital improvement projects to be done before the end of the fiscal year.

### V. Fire Safety

#### a) Firewise program update

Jody

The Firewise team is meeting Monday, November 15<sup>th</sup>. The Chemeketa Firewise re-authorization is complete. Projects currently working on include evacuation route brush clearing (planning for springtime), and an Education Event (also in the spring) with a focus on new families with younger kids. Ideas include Smokey the Bear, a bouncy house, and fire engines.

### VI. Water Report

#### a) Water Operations Report

Miles

Total treated water production for October (31 days) was 468,597 gallons. The average raw water turbidity for water entering the plant was 5.609 NTU and the average finished water turbidity was 0.037 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month was 8.16 inches. Average filter flow rates: 10 gpm; chlorine usage: 15 gals; alum usage: 10 lbs. The Montevina Pipeline water usage this month was 330,444 gallons. Please check out the water saving tips on the website.

The flow of water in Moody Gulch is good. The Montevina pipeline has been "off" since 10/24/21. Still stymied by the main pump pumping only at 22-25 gpm. The tanks are at 10-12 feet. With the third tank being added online recently, the total amount of storage is still more than usual. Should be able to maintain full tanks once the transmission line is put in place.

#### b) Sanitary survey results

David / Miles

Chemeketa Park Mutual Water Company received the 2021 Sanitary Survey Report from the State Water Resources Control Board. Here are the key points and notes regarding returning information to the Division of Drinking Water (the Division):

Capacity concerns – The maximum daily demand (MDD) from Moody Gulch for the past 3 years has averaged 86,000 gallons/day per the CCR (Consumer Confidence Report). Based on the 1950 water rights document for Moody Gulch, CPMWC is allowed to divert about 26,000 gallons/day. That is over the maximum allowed. The permit from 1950 was for the population using their summer homes during the months of April-December. The Division (of Drinking Water) recommends moving forward with ground water well project, re-build infrastructure for Los Gatos Creek, secure formal contractual agreement with SJW for the LG Creek water and replace appropriate distribution system piping infrastructure to limit system water losses. **ACTION:** CPMWC will need to make a plan with dates on accomplishing these tasks.

Integrity of storage tanks – Corrosion and interior coating failure was noted in Tank 3. Need to submit a plan and schedule to the Division by October 30, 2021 on when and how the interior condition will be corrected. Tank 3 was our fire tank. It was recently updated and brought online to be an additional storage tank. Installing a liner for Tank 3 is currently in the budget for summer/fall, 2022. Leaks were observed in the redwood clearwell tank – these have all been repaired recently. Will send photos and info to the Division. Peeling paint was observed on exterior of Tank 1. Staining and a minor leak and hole were observed near the bottom of Tank 2. The Division recommends CPMWC replace the redwood tank at LG Creek. The current plan is to put a liner in the tank to solve these problems. **ACTION:** CPMWC to send a plan and update to the Division ASAP, since it is already late.

Surface water treatment rule monitoring and reporting – It is recommended CPMWC evaluate and update the CT Calculation form and submit an updated form to the Division for review. If a new segment for the steel storage tanks is needed, please discuss it with the Division first. **ACTION:** Cypress Water is making the appropriate updates.

Watershed Sanitary Survey – The last watershed sanitary survey was received in February, 2014. CPMWC hired Balance Hydrologics to perform the sanitary survey in January, 2020, but the company has not completed the report. Board members have reached out to Barry Hecht for literally more than a year with no success. Perhaps we can ask the Division to put some pressure on this company. CPMWC must submit a completed watershed sanitary survey to the Division for review by December 31, 2021. **ACTION:** CPMWC must find a way to have this report delivered within the next 5 weeks.

Cross-connection control plan – The Division does not have a copy of the cross-connection control program nor the cross-connection control survey results. **ACTION:** David provide these reports to the Division ASAP. The program and survey results are in the Dropbox.

Source Chemical Monitoring – The test for monitoring perchlorate in Los Gatos Creek was due December, 2020. If the sample was not collected, the Division is requiring CPMWC conduct the monitoring and have the lab submit the results to the state database and a copy to the Division. **ACTION:** Ask Cypress Water to follow up with the sampling and send to appropriate agencies.

Water System Mutual Water Company Board Member Training – All board members must complete a minimum 2-hour training regarding the duties of mutual water company board members. This must be done ASAP. Board members who need to participate are Vincent, Dawn, and Rob. Update 11/29/21: A request was sent in for possible on-line dates from both RCAC and CalMutuals. RCAC will have the classes available in Spring, 2022. CalMutuals can have the training available online asap if the Board becomes a member. Otherwise, it is \$120/person. Membership is \$600/year and includes many benefits including training and workshops designed specifically for small mutual water companies. Check it out at <https://calmutuals.org>. **ACTION:** David or Dana schedule the training ASAP.

**c) Generator repair update**

**Brad / Miles**

State Electric Generator was sent the wrong part, so we are still waiting for the proper parts. Update 11/15/22: Parts arrived and installed. Will be able to confirm the fix is satisfactory the next time the power goes out.

**d) Los Gatos Creek system status**

**Brad / Miles**

A few Board members from both CPMWC and Aldercroft Heights walked up the Los Gatos Creek (IN the creek) from the intersection of Alma Bridge Road/Aldercroft Heights Road all the way up to and past the Ryland dam to confirm which Los Gatos creek water sources belong to Chemeketa Park and which belong to Aldercroft Heights. It was quite the adventure! Next step is to meet with Aldercroft Heights to coordinate resources with SJW. **ACTION:** Brad to take next step with Aldercroft.

**e) Transmission line project status**

**Brad / Miles**

Still trying to formulate a timeline for the transmission line project. Schedules have been full for the people involved in this project. **ACTION:** Brad will attempt to make contact with appropriate people.

**f) Short well project status**

**Vincent**

The Watershed Sanitary Survey is still not completed. The short well cannot move forward because of this problem. Update: 11/19/21: Balance Hydrologics responded via email and stated the report completion is “projected about December 15<sup>th</sup>”. **ACTION:** **The Board must contact him ASAP** and explain the deadlines that the State has put upon CPMWC.

**VII. Roads**

**a) Roads update**

**Board**

Brad put together a presentation with photos and diagrams of upper Ogallala Warpath regarding the narrow roadway and the roadway edge failures, explaining that this is a primary evacuation route for the park. This presentation was sent to the County Roads Department via Josh. County Roads will review the information and hopefully recommend that this project be considered for the next phase of the guard rail projects. They anticipate the timing to be this time next year and will stay in touch with Josh. Thank you for your efforts on behalf of the community, Josh!

**VIII. Playground / Clubhouse / Community**

**a) Apache stairs project**

**Dana / Board**

No updates this month. Will contact the contractor to get the project completed. **ACTION:** Dana to call contractor to set a date.

**b) Clubhouse septic and other repairs**

**Board**

No update – **ACTION:** Lisa will see if she can find a company who will provide this service. It has not been easy!

**c) Bulletin Boards**

**Dana**

The posts for the bulletin board have finally arrived. Now we need to get the whole thing installed. **ACTION:** Dana to contact a contractor or possible willing resident to do the installation. The Message Board will be installed on the left side of the gate as you look into the playground, for your information.

Meeting adjourned at 8:53 p.m.

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The next Board of Directors Meeting is scheduled for Thursday, December 9<sup>th</sup> at 7:00 p.m. The meeting will be held via Zoom, until the mask mandate for indoors is lifted. The Zoom meeting invite will be available on the Chemeketa Park website: [www.chemekektapark.org](http://www.chemekektapark.org). All members are welcome and encouraged to attend.