

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, May 9, 2019

I. Call to Order

David

Meeting was called to order at 7:34 p.m. In attendance: David Casper, Claire Bruder, Richard Buxton, Vincent Mackewicz, Lori Morris, and several members of the community. Miles Farmer was available by phone.

II. Review and adopt minutes

David

David made a motion to approve the April minutes without changes. Claire seconded, motion approved.

III. Public Comment

Board

Lori is researching options for a hazardous waste collection event for the community. We would have to collect it at the park and arrange transportation to a county collection center.

IV. Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for March were: \$2,840 to James Durbin for the cross-connection program, \$2,272.63 to San Jose Water for water from the Montevina pipeline, \$4,000 to Edison Electric for the pump house electrical panel, and \$2,073.49 for property taxes. There are currently 8 delinquent accounts greater than 90 days past due; total amount due is \$15,796.98. Of these accounts, 4 have water shut off, 2 are on a payment plan, and 2 were sent 30 day notices.

b) Insurance renewal

Lisa

Lisa completed a questionnaire for the company's annual insurance renewal and submitted the form to our agent. Once the form has been processed, we'll get a quote for next year's policy.

c) Planning for the annual meeting

David / Lisa

The Board discussed tasks for the annual meeting on June 2nd. There will be a potluck barbecue lunch before the meeting at 1 p.m. Board members will have a presentation on the company's status and hold elections for seats on next year's board.

V. Water Report

a) Water Operations Report

Miles

Total treated water production for April (30 days) was 812,700 gallons, with no additional water purchased from the Montevina Pipeline. The average daily usage per hookup is 179 gallons. The average raw water turbidity for water entering the plant was 2.27 NTU and the average finished water turbidity was 0.045 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month was 2.04 inches. Average filter flow rate – 24 gpm; chlorine usage – 27 gals; alum usage – 50 lbs.

b) Status of main pump project

Dan/Miles

Dan gave an update on the project status. The new pumps and electric panel are in place with a transfer switch that will support an emergency generator. We still need to do final cutover to the new pumps, and that will happen soon. Dan is working on quotes for replacing the first section of piping from the pump house along Ogallala Warpath to Apache Trail.

c) Status of weir gate project

Miles

Miles is waiting for the water level of the creek to drop before reconditioning of the weir gate. The creek level has dropped, so it's likely that the work will be scheduled for June.

d) Replace distribution system valves

David/Miles

David used a metal detector to identify possible locations for valves that were paved over. Two locations are on Cherokee and a few are at the end of Kiowa. Miles and his crew will pothole and try to locate the valves. The valve at

the end of Kiowa is scheduled for replacement, so if we can't find it then we'll hire professionals with better equipment.

e) Cross connection program status **David**

James Derbin delivered a draft document of policies that the Board could adopt for the cross-connection control program. This document is under review. He has scheduled a site visit with Miles for May 18th.

f) Watershed sanitary survey status **Claire**

Miles is putting together information requested by the survey team. Once that has been delivered, they will schedule an onsite visit.

VI. Roads

a) Roads update **Rich**

Rich has contacted Travis Bond and the resealing work is tentatively scheduled for the third week of June. He will continue to work with him to finalize the schedule.

b) Apache wall / stairs project **Rich**

Rich reported that the work is nearly done. The wall is in place, but still needs more crushed rock along the roadside above the wall. We will widen the paving as part of the roads work in June.

c) Comanche / Assiniboine retaining wall project **Vincent**

Vincent received an updated quote from Eric Corey that widens the road by a couple feet, replaces the berms, and adds a guardrail. This increases the cost to \$51,000. Vincent made a motion to approve the increased cost. Claire seconded, motion approved.

This project will take 6-8 days and be either the week of May 20th or the week of May 27th. We will post signs and notify the neighbors. Before the work starts, Miles needs to move some water connections out of the way.

VII. Playground / Clubhouse / Community

a) Community bulletin board **Lori**

Discussed plans to install the bulletin board along the fence to the right of the park entrance. Lori will work to get some quotes for construction.

b) Shade structure for picnic area **Dana**

Jody McCalmont has quotes for the two options: a metal frame with a polyethylene fabric roof for about \$4,500 or a wooden structure with a metal roof at \$5,840. We prefer to have a the more permanent structure, but will need to get about \$500 more in donations. Will put the word out and see if construction can start in June.

c) Community cleanup **Board**

The annual dumpster dive is scheduled for the weekend of June 8th. David made a motion to approve funds not to exceed \$4000 for three dumpsters. Claire seconded, motion approved.

VIII. Fire Safety

a) Fire hydrant maintenance **Board**

No update this month.

b) Chipping program **Dana / Brad**

After the success of the chipping on May 4th, additional chipping days are planned for the summer. Dates will be announced at the park entrances and on the website at chemeketapark.org.

IX. Adjourn **David**

Meeting adjourned at 9:52 p.m.

The next Board of Directors Meeting is scheduled for Thursday, June 13th at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.

The Annual Membership meeting will be held on June 2nd at 1:00 p.m. at the clubhouse. We will be firing up the grill at 11am for a potluck lunch before the meeting.