

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, December 13, 2018

I. Call to Order

David

Meeting was called to order at 7:30 p.m. In attendance: Richard Buxton, Dana Hartzell, Claire Bruder, Lori Morris, and Lisa Ridenour.

II. Review and adopt minutes

Dana

Dana made a motion to approve the November minutes without changes. Claire seconded, motion approved.

III. Public Comment

Board

A group of residents has become involved in the National Fire Protection Association's (NFPA) Firewise program for Chemeketa Park. Mara Milinic is taking the lead and has a few residents involved. The Firewise program teaches communities how to adapt to living with wildfire and encourages neighbors to work together and take action now to prevent losses. The approach NFPA takes is that residents need to treat fire the way we treat water. We manage water, divert runoff, etc. We need to treat fire in the same way, such as giving it a place to go and diverting it away from our community. The first step is to get accreditation and set up an action plan. At that point, the Firewise group will ask the community to help out. Thank you Mara for getting this started!

A community "Santa" came to the meeting with cookies and chocolates as a "thank you" to the Board. Much appreciated!

Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for November were: \$3,134 to Furlo & Furlo for road repairs on Kiowa (from April work); \$650 for maintenance of entrances, culverts, and playground. There are currently 9 delinquent accounts greater than 90 days past due. The total amount due for these accounts is \$11,669. Of these accounts, five have water shut off, four are on a payment plan, and three have a pending lien.

IV. Water Report

a) Water Operations Report

Miles

Total treated water production for November (30 days) was 678,480 gallons with an average daily production of 22,616 gallons. The average daily usage per hookup is 150 gallons. The average raw water turbidity for water entering the plant was 1.23 NTU and the average finished water turbidity was 0.042 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month of November was 2.90. Total gallons of purchased water from Montevina Pipeline was 0%. Average filter flow rate – 21 gpm; chlorine usage – 23 gals; alum usage – 50 lbs.

b) State sanitary survey response update

David/Miles

The Emergency Disinfection Plan was submitted to the State Water Resources Control Board's as required. This plan shows the process of what would happen in case of disinfection failure.

c) Status of main pump project

Dan/Miles

The new pump was delivered. Next step is for new electrical to be installed in the pump house. That should happen end of December/early January. The new pump will be installed after that.

d) Status of weir gate project

Miles

The catwalk is built and in galvanizing process now. Projected start date for both the weir gate reconditioning and the catwalk replacement is 12/26/18 (rain permitting).

e) Cross connection program proposal

David/Miles

Water provided by a public water system may be contaminated via cross-connections within the distribution system. The purpose of the cross-connection control program is to reduce the hazard of contamination of the public water system by identifying actual and potential cross-connections and taking action to protect the system from these hazards. This is accomplished by installing backflow prevention assemblies where hazards are identified; or ensuring that water-using equipment on the premises is installed in accordance with plumbing code requirements and good practice. The Board has received a proposal from James Durbin to conduct a survey and write a report with results from that survey for submission to the State Water Resources Control Board.

e) Watershed sanitary survey

Claire

Claire has still not had any response from the company that helped us with this survey five years ago. She will continue to reach out. This report looks at the watershed for local water companies and is required by the state every five years. The survey tracks where the water comes from and potential sources of pollution both upstream and downstream from the water source. Miles is working on an update in procedures / hardware since February 2014, including the new drainage off Hwy 17 (new pipes, drain rock).

V. Roads

a) Roads update

Rich

Road sealing will be done 3rd week of June 2019. There are still additional asphalt repairs needed in certain areas that were missed in the earlier repair work. The Board will look into this.

b) Apache wall / stairs project

Rich

Waiting for one more estimate on the Apache wall project. Furlo quoted \$12,700. His plan includes using square posts similar to those on Crow – won't be i-beams. Road will be widened approximately 4' in some areas from the PG&E pole through the current stairs.

VI. Playground / Clubhouse / Community

Board

a) Damage to pathway

Board

It was brought to the Board's attention earlier in the month that the pathway on the playground may have been damaged when a project to build a retaining wall at the water plant was using dirt from the dirt pile on the playground. Board members inspected the reported damage and found that if any repairs were needed, they had already been completed. It was also noted that normal wear and tear and environmental damages from weather over the past few years were evident over the entire pathway.

VII. Fire Safety

a) Fire hydrant maintenance

Board

Chris Sands and Richard are looking at where to place bollards for the safety of fire hydrants. Richard made a motion to remove a disconnected, abandoned yellow pipe on lower Ogallala, so that it does not get confused with an active hydrant. Claire seconded, motion passed.

VIII. Adjourn

David

Meeting adjourned at 8:47 p.m.

The next Board of Directors Meeting is scheduled for Thursday, January 10th at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.