

# Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

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Water issues? Call Miles Farmer at (831) 920-6796  
Questions? Call Lisa Ridenour at (408) 792-7762  
Contact the Board – <http://chemeketapark.org/contact>

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## Board of Directors Meeting, July 12, 2018

### I. Call to Order

David

Meeting was called to order at 7:31 p.m. In attendance: David Casper, Richard Buxton, Dana Hartzell, Vincent Mackewicz, and Claire Bruder. Also in attendance several members of the community.

### II. Review and adopt minutes

Board

Dave made a motion to approve the June minutes and the Annual minutes without changes. Dana seconded, motion approved.

### III. Public Comment

A few residents are putting together a fund-raiser to develop and build a pavilion-type structure over the picnic tables. This structure would give shade for comfort and also enhance the life of the picnic tables themselves. Eventually, the structure would also include lights. This project may take a few years in order to gather enough funds to do all of the work. Many residents of the Park are utilizing the picnic area more and more and hear positive comments about how nice it is to have a gathering place. **The fund raiser will take place at the Clubhouse on Saturday, August 11<sup>th</sup> from 4:00 p.m. to 8:00 p.m.** Donations are \$15.00 which includes an adult meal ticket and non-alcoholic beverage. Children under age 10 eat free. There will be a cash bar available for adults. Be on the lookout for more information and come support your community.

A resident asked for permission to place a sign at the entrance to the park for the upcoming re-election of one of our park residents for the Los Gatos School Board. No objections were stated.

A donation is being considered to update the basketball hoop on the playground.

### IV. Water Report

#### a) Water Operations Report

Board

Total treated water production for June (30 days) was 1,222,898 gallons with an average daily production of 40,763 gallons. The average raw water turbidity for water entering the plant was 1.20 NTU and the average finished water turbidity was 0.048 NTU (.300 NTU is the maximum turbidity allowed by the state). Rain total for the month of June was 0". Total gallons of purchased water from Montevina Pipeline was 0%. Average filter flow rate – 27 gpm; chlorine usage – 23 gals; alum usage – 100 lbs. Several leaks were discovered and repaired during the month. Will hire leak detection service to check for additional leaks within the Park as water usage rates seem unusually high. Miles will check water leaks on Comanche, the sink hole spot in front of the gate to the playground, the area surrounding the Redwood tank, and the Los Gatos Creek transfer tank. Cypress Water Services will take over the HACH contract for calibration for the chlorine analyzer and the turbidimeter.

Miles has requested we move the dirt away from the tanks. Will ask our maintenance crew to assess. The Consumer Confidence Report for 2017, which is a summary of the water quality for the consumers of the Park, was sent to the state and will be put on the website soon.

#### b) Lead service line inventory status

Miles

Lead line survey has been sent into the state. Miles and his crew still need to complete the survey inside of the Park. We have about 50% of the hook-ups identified.

#### c) Planning for sanitary surveys

David

Our state representative will be out soon to inspect our entire water system. This is a sanitary survey that is done routinely. The Watershed Sanitary Survey, which was done 5 years ago, is also due now. Discussed issues to prepare for both sanitary surveys coming up. For the Watershed Survey, need to include the new drainage system from Hwy 17.

**d) Planning for main pump project**

**Dan**

Dan presented an overview of the transfer pump project. Slides included the design, permitting needs for electrical, and then construction of the project. Dan will manage the project. STEPS: 1) Refresh quote to clean up electrical work; 2) update price quote on pump, lead time; 3) quote on road costs to put pipes under the road. Dave made a motion to approve funds not to exceed \$5,000 for the electrical work for the pump project. Claire seconded, motion passed.

**V. Financial Report**

**a) Expenditures, budget, past due accounts**

**Lisa**

Major expenses for June were: \$16,500 to Luke Ihde for grate installment on Comanche at Assiniboine; \$2,456 to Santa Clara County for property taxes; \$2,000 to Cypress Water Services for waterboy refurbishment; and \$1,875 to Green Waste for the dumpsters. There are currently 10 delinquent accounts greater than 90 days past due. The total amount due for these accounts is \$10,139. Of these accounts, four have water shut off, two are on a payment plan, two have a shut off notice, and two cannot be shut off due to multiple houses on the same water valve.

**b) Status of tax returns**

**Lisa**

Michael Murray is working on the 2017 tax returns. Tax returns were filed about 5 months ago. It takes the IRS about a year to process our taxes, and then we hope to restore our tax-exempt status. At that point we will be able to update our corporate information with the state.

**VI. Roads**

**a) Assiniboine grate project status**

**Rich**

Project was completed within one week. Neighbors seem to be happy with the results. Road looks great! Check it out if you have not done so already.

**b) Road resurfacing project**

**Rich**

There was a mis-communication in the proposal from Duran & Venebles regarding the road sealing project. Working to resolve the communications and get further quotes.

**c) Planning for lower Comanche retaining wall**

**Vince**

Talked with Cotton Shires engineering firm about getting a team out to assess the retaining wall at lower Comanche. Assessment is set for June 23<sup>rd</sup>. Vincent made a motion that we spend \$2,000 to have Cotton Shires evaluate the road stability, including the retaining wall and hillside, at lower Comanche. Dana seconded, motion passed.

**d) Adding speed humps and/or stop signs**

**Board**

Got approval from a resident on Comanche to add a speed hump. Received a request to add another mirror and a stop sign on Crow at Ogallala. Also looking into putting up new speed limit signs that are more visible as a reminder when residents enter and exit the park. **This is a safety issue that every resident can and should be responsible for.** The Board is spending money and time to try to slow motorists down for the safety of every person that lives in this Park. Please be mindful when you are driving in and out of the park.

**VII. Playground / Clubhouse / Community**

**a) Bulletin board for community info**

**Lisa/Dana**

Looking at putting a message center board with posts at the entrance to the playground. Would also like to integrate the bears into the entrance of the park. Where should we put it? Do you have input? Please let us know. We need a volunteer for this project. If you are interested, please contact the Board. Also need someone to take over community playground and clubhouse projects.

**VIII. Fire Safety**

**a) Evacuation Route Planning**

**Board**

Brad has been in touch with FireSafe and CalFire to approve our evacuation route. CalFire is very busy right now, but we will keep in touch. Will have a POD meeting with the Lower Kiowa group and will share the thoughts and plans throughout the community so we can do this throughout the park. We need POD Leaders!

**IX. Adjourn**

**David**

Meeting adjourned at 10:11 p.m.

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The next Board of Directors Meeting is scheduled for Thursday, August 9<sup>th</sup> at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.