

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water issues? Call Miles Farmer at (831) 920-6796
Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, January 11, 2018

I. Call to Order

David

Meeting was called to order at 7:36 p.m. In attendance: David Casper, Richard Buxton, Lori Morris, and Dana Hartzell. Also in attendance: a member of the community.

II. Review and Adopt minutes

Board

Dana made a motion to approve the December minutes without changes. Lori seconded and the motion was approved.

III. Public Comment

Board

No comments.

IV. Water Report

a) Water Operations Report

Board

Total treated water production for December (31 days) was 721,343 gallons and average daily production was 23,269 gallons. The average raw water turbidity for water entering the plant was 1.34 NTU and the average finished water turbidity was 0.055 NTU (.300 NTU is the maximum turbidity allowed by the state). Percent of demand satisfied by purchased water was 0%. Miles has added a few new measurements in his monthly report. Here they are: average filter flow rate – 22 gpm; chlorine usage – 18 gals; alum usage – 100 lbs.

b) Treatment plant automation project

Miles

No new information to report. Will get back on track in January.

c) Nitrification of the Montevina Pipeline

Miles

San Jose Water company has not indicated a start-up date yet, other than “in the near future”.

d) Lead service line inventory

David / Miles

The State Water Resources Control Board notified the water company that we need to compile an inventory of service lines (between the main and the meter). This is part of California Senate Bill 1398 (September 2016) and we’re expected to complete the inventory by the first of July 2018. They want to identify any service lines that may contain lead in the pipes or fittings. Miles and David will look at what is required and report back on a plan to compile the data.

Initial plan for the lead service line inventory: 1) Get a list of connections. 2) Get service line inventory (what type of pipe is at the connection, where they are, GPS coordinates). 3) Request information from residents, especially those who have been here for a long time and may know where pipes are located. 4) Look at the connection to see what type of pipe is at the connection. 5) Look at maps for mains and fire hydrants. 6) Schedule time with Miles to see how they can help.

e) State funds for water improvements

David

David is taking over the paperwork to apply for state funds. He has looked over the documents and will assign action items for the projects.

V. Financial Report

a) Expenditures, budget, past due accounts

Lisa

Major expenses for December were: \$775 to Jose for park maintenance. There are currently 7 delinquent accounts greater than 90 days past due. The total amount due for these accounts is \$65,367. Of these accounts, three have water shut off, two have a lien, and three have a 24-hour notice for water shut off.

b) Update on filing tax forms

Lisa

Tax forms have been completed and ready for signing.

VI. Roads

a) Road projects report

Rich

There is a section of Apache near Comanche that needs to be shored up. Rich has been working on the Walla Walla drainage and Assiniboine grate projects. Most of the winter preparations are done but will get more sandbags and patch up the road edges where needed.

b) Walla Walla project

Rich

The paving and grading on Walla Walla has been completed. Guy still needs to do the drainage project. Road sealing also needs to be completed (need to wait until the weather is warmer and dryer).

c) Assiniboine grate project

Rich

Need another contractor besides Eric Corey as he is unresponsive and not interested in the project. Looking for another contractor for grate repair, road repair/repaving/resurfacing, with some welding experience, and retaining walls. **Does anyone in the community have a contact for a contractor who is talented in these areas?**

d) Adding speed bumps and/or stop signs

Board

Putting a map together with existing speed humps. Will add proposed speed humps and stop signs and then solicit feedback from the community before implementation. If you are interested in this topic, please come to the February Water Board Meeting.

VII. Playground / Clubhouse / Community

a) Park maintenance and cleanup

Rich

CRITICAL INFORMATION TO SHARE WITH RESIDENTS – The chipping program for 2018 will be done very different than in the past. There will NOT BE A CHIPPING PILE at the park this year. THEREFORE, **DO NOT PUT ANY CHIPPING DEBRIS ANYWHERE IN THE PARK.** The program details are still in the discussion stage. It may be a door to door program or a day where residents bring their piles to the park and it is chipped on the spot.

The new maintenance team has been in the park to do their monthly clean-up of entrances and the clubhouse/park. Working on setting a regular schedule, as soon as the weather cooperates.

VIII. Fire Safety

Board

The FireSafe Council along with CalFire and Santa Clara County Fire Department held two evacuation route planning workshops in November at the Clubhouse. They were well attended by many members of the community. Thank you for your support! Our next step is to map out the actual evacuation routes in collaboration with both Cal Fire and SCCFD and then create signage.

IX. Adjourn

David

Meeting adjourned at 9:34 p.m.

The next Board of Directors Meeting is scheduled for Thursday, February 8th at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome and encouraged to attend.