

Chemeketa Park Mutual Water Company

P.O. Box 588, Redwood Estates, CA 95044-0588

Water Issues? Call Tyler Boswell at (408) 590-9715
Billing Questions? Call Lisa Ridenour at (408) 792-7762
Contact the Board – <http://chemeketapark.org/contact>

Board of Directors Meeting, June 9, 2016

I. Call to Order

David

Meeting was called to order at 7:38 p.m. In attendance: David Casper, Richard Buxton, Lisa Ridenour, Dana Hartzell, and Lori Morris. Also in attendance: Brad Hartzell, James Green, Ed and Christine Jesser, and two other members of the community.

II. Review and Adopt minutes

Board

David made a motion to approve the May minutes without changes. Richard seconds the motion. Motion approved. May minutes were approved.

III. Election of Officers

Board

David made a motion to appoint officers for this year.

- President, David Casper
- Vice President, Dan Markey
- Treasurer, Richard Buxton
- Secretary, Dana Hartzell

In addition, the authorized signers for the Comerica accounts will be changed to reflect the new President, Vice President and Treasurer. Lisa seconds the motion. Motion approved.

IV. Public Comment

Board

Members of the community have brought up the fact that cars have been parked and blocking the roads. The Board is looking into having an agreement with a towing company so that we can remedy this situation.

V. Financial Report

a) Expenditures, budget, past due accounts

Lisa

There are currently 10 delinquent accounts (greater than 90 days past due) and the total amount due for these accounts is \$47,582. Of these accounts, four have water shut off, three also have liens, and two are on payment plans.

b) Update on financial audit

Lisa

Audit should be completed by the end of June. The auditor will present final audit to the Board next month.

VI. Water Report

a) Water report

Tyler

Total treated water production for May (31 days) was 1,623,400 gallons. Average daily production was 52,368 gallons per day. The flow in Moody Gulch during May has stabilized since the last rain events and is flowing at 150% over demand. The raw water turbidity for water entering the plant for May ranged from 0.96 to 1.48 NTU. The average monthly finished water NTU was 0.041 NTU (0.3 NTU is the maximum turbidity allowed by the state). The plant ran at 76% for 29 days of operation.

b) Aqua-Tech for tank sealing

Tyler

Work will be scheduled soon.

c) Valve replacement program

Tyler

Have a valve targeted for next replacement. Looking to have this scheduled mid-late summer.

d) State survey results and treatment citation

David / Tyler

The State Water Resources Control Board performed a sanitary survey of the water system on May 17th. They summarized their findings in a letter, which requires a response by August 30th. As part of these findings, we received a citation dated May 24, 2016 and are required to send out an official notice that has been approved by the state. David and Tyler are working on the notification, which will be sent out within 30 days.

To address one of the findings, David made a motion for funds not to exceed \$2,000 for Doug Allen of Wy'east Engineering to work on a design for a new main pump and back up. Richard seconds motion. Motion passed.

VII. Roads

a) Comanche / Delaware Status

James

A possible design has been worked out and the Board is still working on a solution to this issue.

b) Other roads issues

James

Some residents have discussed the steep drop on the edge of bridge at the main entrance to lower Ogallala. Recommendation is to contact the county as they are in charge of this road.

Looking for another quote for the grate at Comanche and Assiniboine.

VIII. Playground / Clubhouse / Community

a) Park cleanup / dumpsters

Lisa

Dumpsters will be scheduled for Saturday/Sunday, June 11-12 and June 18-19.

b) PG&E proposal to remove redwood

Lisa

PG&E offered to remove the redwood tree in the center of the road, near the entrance to the playground. They feel that it is a risk to their wires. Still working on this issue

c) Hiring process for new maintenance worker

David

Create a job description and formal arrangement if we hire someone to replace Dave Shimmin

IX. Fire Safety

Brad / Dana

Brad has offered to do a training for the community with details on how to be prepared for the wildfire season. Dates to be determined.

X. Adjourn

David

Meeting adjourned at 11:08 p.m.

The next Board of Directors Meeting is scheduled for Thursday, July 14 at 7:30 p.m. and will be held at the Chemeketa Park Clubhouse. All members are welcome to attend.